

Appendix D
List of Other Sources to Assist Principal Investigators

Smithsonian Directives

- SD 103 “Standards of Conduct” (formerly *OM 688*)
SD 301 “Financial Management – Accounting Policies and Procedures” (formerly *OM 721*)
SD 302 “Financial Management Payment Policies, Systems and Procedures” (formerly *OM 786*)
SD 303 “Interest Payments to Restricted/Special Purpose Funds” (formerly *OM 798*)
SD 304 “Guidelines for Administering Indirect Cost (Overhead) Rates and Charges” (formerly *OM 817*)
SD 308 “Risk Funds Policy” (formerly *OM 843*)
SD 318 “Externally Funded Grants and Sponsored-Project Contracts”
SD 408 “Telephone, Telegraph, Data and Radio Communications and Directory/Locator Services” (formerly *OM 782*)
SD 504 “Procurement and Use of Archival Quality Alkaline Paper for Permanent Records” (formerly *OM 845*)
SD 809 “Financial Support from Outside the Smithsonian” (formerly *OM 722*)

Smithsonian Staff Handbooks

Smithsonian Institution Announcements

- Announcement 91-43, “Scientific Diving Office”
Announcement 89-95, “Smithsonian Institution Drug Free Workplace”

Other Internal Publications and Memoranda

Guide to Administrative and Support Services

Primer to Endangered Species Law: Obtaining Federal Permits for Specimens Protected by Endangered Species Laws