

## SMITHSONIAN INSTITUTION LIBRARIES

	APPLICATION OF OPERATING RESOURCES							
	FEDERAL APPROPRIATIONS		GENERAL TRUST		DONOR/SPONSOR DESIGNATED		GOV'T GRANTS & CONTRACTS	
	FTE	\$000	FTE	\$000	FTE	\$000	FTE	\$000
FY 2006 ACTUAL	92	9,149	9	1,043	2	583	0	0
FY 2007 ESTIMATE	97	9,309	10	947	0	630	0	0
FY 2008 ESTIMATE	97	9,551	10	947	0	580	0	0

### STRATEGIC GOALS: INCREASED PUBLIC ENGAGEMENT; STRENGTHENED RESEARCH; AND ENHANCED MANAGEMENT EXCELLENCE

#### Federal Resource Summary by Performance Objective and Program Category

Performance Objective/ Program Category	FY 2007		FY 2008		Change	
	FTE	\$000	FTE	\$000	FTE	\$000
<b>Increased Public Engagement</b>						
<i><b>Public Programs</b></i>						
Engage and inspire diverse audiences	0	84	1	80	1	-4
Provide reference services and information to public	21	1,827	19	1,469	-2	-358
<i><b>Exhibitions</b></i>						
Offer compelling, first-class exhibitions	0	54	0	62	0	8
<i><b>Collections</b></i>						
Improve the stewardship of the national collections	52	5,029	49	4,041	-3	-988
<b>Strengthened Research</b>						
<i><b>Research</b></i>						
Engage in research and discovery	3	227	8	1,252	5	1,025
Ensure advancement of knowledge in the humanities	2	197	6	862	4	665
<b>Enhanced Management Excellence</b>						
<i><b>Information Technology</b></i>						
Modernize the Institution's information technology systems and infrastructure	0	31	0	36	0	5
<i><b>Management Operations</b></i>						
Strengthen an institutional culture that is customer centered and results oriented	18	1,719	13	1,563	-5	-156
Ensure that the Smithsonian workforce is efficient, collaborative, committed, innovative, and diverse	1	90	1	136	0	46
Modernize the Institution's financial management and accounting operations	0	51	0	0	0	-51
Enhance the reputation of the Smithsonian by maintaining good relations with the news media and with federal, state, and local governments	0	0	0	50	0	50
<b>Total</b>	<b>97</b>	<b>9,309</b>	<b>97</b>	<b>9,551</b>	<b>0</b>	<b>242</b>

## **BACKGROUND AND CONTEXT**

The Smithsonian Institution Libraries (SIL) supports the research, curatorial, and exhibition activities of the Smithsonian by acquiring, organizing, and delivering to Smithsonian Institution (SI) staff scholarly, scientific, and educational resources and information in all formats. SIL responds to inquiries from the Government, universities, researchers, and the public, and shares its collections and services globally through the Internet.

For FY 2008, the budget estimate includes an increase of \$242,000 for necessary pay for existing staff funded under this line item.

## **MEANS AND STRATEGY**

Through public lectures, educational programs, and publications, SIL will increase its audiences nationwide in FY 2008. The Dibner Library and Baird Resident Scholar programs will continue to build collaborative partnerships with scholarly programs throughout the Institution and elsewhere. SIL reaches individual researchers and members of the public in every state and many foreign countries by lending crucial books and articles through its interlibrary loan program. SIL's expanding and diverse Web content has fueled an exponential rise in users each year, and will continue to reach millions of students, teachers, researchers, scholars, and the general public.

In FY 2008, SIL will increase access to Smithsonian collections by enhancing access to the Smithsonian Institution Research and Information System (SIRIS). This will be done by providing detailed information about journals at the volume and piece level, where only general title information existed before. SIL will provide more access to hidden collections of materials by developing Web-based indexes and other guides. SIL will complete indexing the trade literature collection of nearly 400,000 items and will expand the database to include trade literature at the Cooper-Hewitt, National Design Museum Library. SIL will continue a vigilant program of collections management through the disciplined acquisition of the most significant library materials and collections documenting our cultural and scientific heritage. SIL staff will complete work on the collections management policy, maintain strong, ongoing conservation efforts, and, through a comprehensive master space plan, demonstrate the need for adequately organized and environmentally controlled collections space. If the Smithsonian must vacate the Smithsonian Institution Service Center (SISC) location, SIL will need to relocate approximately one-fifth of its collections to upgraded collections space. The master space plan responds to that relocation and to planned renovations in the National Museum of American

History (NMAH), the National Museum of Natural History (NMNH), the Smithsonian Environmental Research Center (SERC), and other units.

SIL is escalating the publication of digital research products to give scholars the documentation they need for their research in all fields. These products include republication of important out-of-print books and articles, original diaries and manuscripts, collections of archival literature, illustrations, topical exhibitions, and bibliographic guides and databases. In FY 2008, SIL will focus on digitizing scientific resources, including results of scientific explorations, taxonomic indices, and historical plant literature. SIL is advancing its partnership with major natural history and herbaria libraries (e.g., the Biodiversity Heritage Library) to digitize the legacy of biodiversity literature. SIL will digitize and make available to the public the Institution's scholarly record, including such multi-volume series as the *SI Contributions*, and *Bulletins of the U.S. National Museum*. As part of its archival responsibility, SIL is moving forward to establish the Smithsonian Digital Document Repository to preserve and provide permanent access to the scholarly results of the Institution's research. In FY 2008, SIL will complete its pilot project and move the Repository into full operation.

SIL will share richly illustrated books with the public through an exhibition, *Picturing Words: The Power of Book Illustration*, at the NMAH when the museum re-opens. SIL's outreach efforts include exhibitions and educational programs. Additionally, SIL is marketing its traveling version of *Picturing Words* to SI Affiliates and libraries nationwide. Staff has begun planning, in collaboration with NMNH staff, an exhibition focusing on interactions between Smithsonian scientists and Charles Darwin, which will open in FY 2008 as part of the Darwin 200th birthday celebration.

In FY 2008, SIL will better integrate electronic journals and databases to make their contents available throughout the Smithsonian. In accordance with the Institution's goal of Strengthened Research, SIL will also deliver more information through the Web directly to researchers, with an emphasis on information resources in history and culture. SIL will continue to provide access to information held outside the Libraries through a new interlibrary loan system that makes it easier for SI staff to initiate and track the status of their requests.

SIL will integrate the holdings of the Freer/Sackler Library's Innopac system into the SIRIS system so that users will be able to search in one system for all library materials in SIL collections, including works in Chinese, Japanese, Korean, and other non-Latin-based languages. SIL will provide metadata guidance, incorporating, as appropriate, emerging national metadata standards on an Institution-wide basis for SIL and SI digital publications and products.

## STRATEGIC GOALS AND FY 2008 ANNUAL PERFORMANCE GOALS

### Increased Public Engagement

#### ***Engage and inspire diverse audiences (1 FTE and \$80,000)***

- Enlarge SIL audience, expand degree of engagement in Washington, DC, and improve quality of SIL impact on audience through exhibitions and public programs

#### ***Provide reference services and information to the public (19 FTEs and \$1,469,000)***

- Increase usage of SIL website to advance knowledge of and access to SIL collections by continuing improvement of content and accessibility of SIL websites

#### ***Offer compelling, first-class exhibitions (\$62,000)***

- Implement exhibition guidelines
- Present SIL traveling exhibitions

#### ***Improve the stewardship of the national collections for present and future generations (49 FTEs and \$4,041,000)***

- Complete SIL collections plan
- Increase access to Smithsonian collections and their associated information in SIRIS
- Increase representation of SIL collections on website
- Continue disciplined acquisition of the most significant items and collections that document the nation's and the world's cultural and scientific heritage
- Maintain state-of-the-art processes for physical storage, conservation, and preservation needed to ensure longevity of the collections, and put in place measures to safeguard SIL collections in emergencies
- Manage long-term access and preservation of the Institution's scholarly research publications
- Complete master space plan for SIL

### Strengthened Research

#### ***Engage in research and discovery focused on understanding the origin and evolution of the universe, Earth and planets, biological diversity, and human culture (8 FTEs and \$1,252,000)***

- Provide the science units (i.e., museums and research centers) with orientation to optimize scientists' use of library resources
- Provide metadata guidance for linking taxonomic and bibliographic information
- Digitize *SI Contributions and Studies Series*, museum-oriented publications that can fulfill the publishing needs of the growing number of Smithsonian research units
- Produce and maintain SI Scholarly Press website
- Create the Biodiversity Heritage Library

- Advance a pilot project for a Smithsonian Digital Repository to preserve and provide permanent access to the scholarly results of the Institution's research

***Ensure the advancement of knowledge in the humanities through original research (6 FTEs and \$862,000)***

- Provide the art and history museums with orientation to optimize researchers' use of library resources
- Market art and history resources widely

**Enhanced Management Excellence**

***Modernize the Institution's information technology systems and infrastructure (\$36,000)***

- Migrate Freer/Sackler library cataloguing, acquisitions, and circulation functions to Web-based product
- Upgrade SIRIS capabilities/functions for staff and public access

***Strengthen an institutional culture that is customer centered and results oriented (13 FTEs and \$1,563,000)***

- Demonstrate further progress on development and implementation of process management and performance indicators, and ensure that performance metrics are consistent and integrated into individual performance goals

***Ensure that the Smithsonian workforce is efficient, collaborative, committed, innovative, and diverse (1 FTE and \$136,000)***

- Improve diversity of staff by increasing the diversity of the application pool through participation in the Chesapeake Information and Research Library Alliance/Institute of Museum and Library Services (CIRLA/IMLS) intern program

***Enhance the reputation of the Smithsonian by maintaining good relations with the news media and with federal, state, and local governments (\$50,000)***

- Create publicity and provide public with information about SIL

**NONAPPROPRIATED RESOURCES**—General trust funds help defray the costs of providing information services to Smithsonian units, and support exhibitions, publications, public programs, and fundraising efforts.

Donor/sponsor-designated funds support projects and programs such as the SIL/Dibner Library Resident Scholar Program, the Baird Society Scholar Program, lectures, publications, acquisitions, and preservation activities.